



## Republika ng Pilipinas

PAMAHALAANG LUNGSOD NG TACLOBAN

(City Government of Tacloban)  
Kanhuraw Hill, Tacloban City 6500  
Tel. Nos. 325-4053



### BIDS AND AWARDS COMMITTEE

## NOTICE OF AWARD

March 16, 2026

**NEED INK SALES & SERVICES**  
Purok 4, Real, El-Reposo St., Brgy 55&55-A,  
Tacloban City 6500

Sir/Madam:

We are glad to inform you that the **Small Value Procurement** for **OFFICE EQUIPMENT SUPPLIES AND CONSUMABLES** for use of **TCH**, Tacloban City, is hereby awarded to your company in the total contract amount in Pesos: **Four Hundred Twelve Thousand One Hundred Pesos and 00/100 (Php412,100.00)** only.

Kindly signify your conformity with the letter by signing on the space below.

BY THE AUTHORITY OF THE CITY MAYOR

Very truly yours,

ATTY. ANNALIZKA QUILIOPÉ  
ACTING CITY ADMINISTRATOR  
**ALFRED S. ROMUALDEZ**  
City Mayor

Conforme : Jhabarn  
JANICE F. RABARA

Contractor : NEED INK SALES & SERVICES  
Tacloban Branch

Date : 3/16/26