PR No. 125031073

Republika ng Pilipinas

PAMAHALAANG LUNGSOD NG TACLOBAN
(City Government of Tacloban)
Kanhuraw Hill, Tacloban City 6500
Tel. Nos. 325-4053

BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

March 24, 2026

NEED INK SALES & SERVICES
Purok 4, Real, El-Reposo St. Brgy. 55&55-A,
Tacloban City 6500

Sir/Madam:

We are glad to inform you that the **Small Value Procurement** for **OFFICE EQUIPMENT SUPPLIES & CONSUMABLES** for use of **CTO**, Tacloban City, is hereby awarded to your company in the total contract amount in Pesos: **Two Hundred Seventy-Four Thousand Two Hundred Pesos and 00/100 (Php274,200.00)** only.

Kindly signify your conformity with the letter by signing on the space below.

Very truly yours,

ACTING CITY ADMINISTRATOR

ALFRED S. ROMUALDEZ
City Mayor

Conforme : GESSAMAE P. MAGNO

Contractor : NEED INK SALES & SERVICES

Date : MARCH 24, 2026