



Republika ng Pilipinas

PAMAHALAANG LUNGSOD NG TACLOBAN

(City Government of Tacloban)
Kanhuraw Hill, Tacloban City 6500
Tel. Nos. 325-4053



BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

January 21, 2026

NEED INK SALES & SERVICES
Purok 4, Real, El-Reposo St., Brgy 55&55-A,
Tacloban City 6500

Sir/Madam:

We are glad to inform you that the **Small Value Procurement** for **OFFICE EQUIPMENT SUPPLIES AND CONSUMABLES** for use of **CITY TREASURER'S OFFICE**, Tacloban City, is hereby awarded to your company in the total contract amount in Pesos: **Two Hundred Ninety-eight Thousand Two Hundred Pesos and 00/100 (Php298,200.00)** only.

Kindly signify your conformity with the letter by signing on the space below.

BY THE AUTHORITY OF THE ACTING CITY MAYOR

Very truly yours

ATTY. ARLAINE JEAN S. SAAVEDRA
AST. CITY ADMINISTRATOR

RAYMUND VINCENT A. ROMUALDEZ
Acting City Mayor

Conforme : JANICE F. RABAR
Contractor : NEED INK SALES & SERVICES
Tacloban Branch
Date : 1/21/26