



Republika ng Pilipinas  
PAMAHALAANG LUNGSOD NG TACLOBAN  
(City Government of Tacloban)  
Kanhuraw Hill, Tacloban City 6500  
Tel. Nos. 325-3950



**NOTICE TO PROCEED**

**January 22, 2026**

**TOPCARS AUTOWORLD CORPORATION  
NATIONAL HIGHWAY  
PALO, LEYTE**

**THRU: MEILENE GO OLIMPO  
General Manager**


Dear Sir/Ma'am:

We are glad to inform you that your company, **TOPCARS AUTOWORLD CORPORATION** has been awarded the contract for the **Procurement of Motor Vehicles** at a contract price of **One Million Seven Hundred Ninety-Five Thousand Four Hundred Twenty-Eight Pesos and 00/100 (Php1,795,428.00) only**. The Period of Delivery for such items shall be within **Sixty (60) Day/s** from receipt of Notice to Proceed or as the need arises.

You may therefore begin to carry on the delivery of goods according to the terms & conditions we have agreed upon in the contract. Prior to delivery of goods, you are hereby required to inform the designated Project Head and the Office of the City General Services Office. Failure, thereto, will mean non-processing of payment related to the above transaction.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Tacloban.

Very truly yours,  
BY THE AUTHORITY OF THE ACTING CITY MAYOR

  
ATTY. BRIANNE JEAN S. SAAVEDRA  
**RAYMUND VINCENT A. ROMUALDEZ**  
Acting City Mayor

I acknowledge the receipt of this notice on : JANUARY 27, 2026  
Name of the Representative of the Bidder : [Signature]  
Authorized Signature : [Signature]