



Republika ng Pilipinas
PAMAHALAANG LUNGSOD NG TACLOBAN
(City Government of Tacloban)
Kanhuraw Hill, Tacloban City 6500



Bids and Awards Committee

INVITATION TO SUBMIT PRICE QUOTATIONS FOR **CATERING SERVICES** through Small Value Procurement BIDSTAC # SVP 438-2025 (12620344) 1st Posting

The City Government of Tacloban, through the BIDS AND AWARDS COMMITTEE (BAC) shall be contracting by Small Value Procurement for **CATERING SERVICES** the **City Mayor's Office** PR No. **324052819** dated **10/22/25**, with a total Approved Budget of the Contract (ABC) of **One Million Fifty Thousand Pesos & 00/100 (Php1,050,000.00) only**.

The above-mentioned item is a Small Value Procurement – intended for the official function of the requisitioning office, as stated on their Purchase Request.

Interested supplier may submit a proposal and must include the following documents on the deadline of submission:

- a. Valid Mayor's Business Permit
- b. PhilGEPS Registration (Platinum)
- c. **Notarized Original** Omnibus Sworn Statement (**Revised format GPPB Resolution No. 16-2020**)
- d. **Latest** Annual Income Tax Return
- e. Brochure showing brand, model and specifications of the product being offered, if applicable.
- f. All photocopied documents submitted shall be a certified copy from the original.
- g. All documents must be enclosed in a properly labeled and sealed envelope, including the PR No.

All Interested Suppliers shall submit a proposal to the BAC Office, 4th Floor City Hall New Building, Kanhuraw Hill, Tacloban City, on or before **9:00 AM** on **November 27, 2025**. late submission of proposals shall not be accepted Opening of quotation shall be held at **2:00 PM** on **November 27, 2025**.

Sgd. JONATHAN R. HIJADA
(BAC Chairman)

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