



Republika ng Pilipinas  
PAMAHALAANG LUNGSOD NG TACLOBAN  
(City Government of Tacloban)  
Kanhuraw Hill, Tacloban City 6500  
Tel. Nos. 325-3950



**NOTICE TO PROCEED**

January 14, 2026

**SAMLEY ENTERPRISES  
BRGY 86, SAN JOSE  
TACLOBAN CITY**

**THRU: ELVIN JOHN A. BACUS**  
Authorized Representative

Sir:

We are glad to inform you that your company, **SAMLEY ENTERPRISES** has been awarded the contract for the **Procurement of Drugs and Medicines** at a contract price of **Three Million Eight Hundred Forty-Two Thousand Two Hundred Eighty-Seven and Thirty-Six Hundred Pesos and 36/100 (Php3,842,287.36) only**. The Period of Delivery for such items shall be for a period of **Thirty (30) Day/s** from receipt of this notice.

You may therefore begin to carry on the delivery of goods according to the terms & conditions we have agreed upon in the contract. Prior to delivery of goods, you are hereby required to inform the designated Project Head and the Office of the City General Services Office. Failure, thereto, will mean non-processing of payment related to the above transaction.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Tacloban.

BY THE AUTHORITY OF THE CITY MAYOR

Very truly yours,

ATTY. ANNALIZA A. QUILIPE  
ACTING CITY ADMINISTRATOR

**ALFRED S. ROMUALDEZ**  
City Mayor

I acknowledge the receipt of this notice on  
Name of the Representative of the Bidder  
Authorized Signature

: JANUARY 15, 2026  
: ELVIN JOHN A. BACUS  
: [Signature]