



**Republika ng Pilipinas**  
**PAMAHALAANG LUNGSOD NG TACLOBAN**  
 (City Government of Tacloban)  
 Kanhuraw Hill, Tacloban City 6500  
 Tel. Nos. 325-4053



**BIDS AND AWARDS COMMITTEE**

**NOTICE OF AWARD**

June 13, 2025

**PACIFIC OFFICE SOLUTIONS, INC.**  
**2/F Pacific Office Machines Bldg., # 28**  
**E.D.S.A, Brgy. Greenhills, San Juan City**

**Sir/Madam:**

We are glad to inform you that the **Small Value Procurement** for **OFFICE EQUIPMENT** for use of **CITY TREASURER'S OFFICE**, Tacloban City, is hereby awarded to your company in the total contract amount in Pesos: **One Hundred Sixty Thousand Pesos and 00/100 (Php160,000.00)** only.

Kindly signify your conformity with the letter by signing on the space below.

Very truly yours,  
 ATTY. ANNALIZA AQUILLOPE  
 ACTING CITY ADMINISTRATOR  
**ALFRED S. ROMUALDEZ**  
 City Mayor

Conforme :

GABRIEL M. MISTERIO, JR.

Contractor :

PACIFIC OFFICE SOLUTIONS, INC.

Date :

JUNE 13, 2025