



Republika ng Pilipinas
PAMAHALAANG LUNGSOD NG TACLOBAN
(City Government of Tacloban)
Kanhuraw Hill, Tacloban City 6500

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

1st Canvassing

Company Name/Supplier: _____

Address: _____

Contact No. _____

Procurement Title/Category: Janitorial Supplies

RFQ No.	2024-906
RFQ Date:	11/12/2024
Approved Budget for the Contract (ABC)	Php78,000.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 523041254 Lot 2: 123231515
PR Date:	10/30/24,10/14/24
End-user:	CHO & CMO

Please quote your lowest price for the item(s) listed below, subject to terms and conditions stated hereunder and submit your sealed quotation duly signed by your representative to our office not later than 9 o' clock in the morning, of **November 19, 2024**. Opening of quotation shall be held at 2 o'clock in the afternoon of **November 19, 2024**.

Sgd.For.JONATHAN R. HIJADA
BAC Chairman

Terms & Conditions:

- All entries must either be typewritten or legibly handwritten;
- Delivery Period: within (30) thirty days upon receipt of Purchase Order (PO) or as may be required by the appropriate authority. Administrative penalties pursuant to Rule XXXIII, Section 69 of RA 9184 shall be imposed for non-delivery without valid reason;
- Cash on Delivery modes shall not be acknowledged and quotation with such modes shall be considered failed.**
- Warranty shall be for a minimum of three (3) months for supplies and materials, and one (1) year for equipment from date of acceptance of end-user;
- Quoted price shall be valid for a period of (6) months;
- Documents to be attached upon submission of this quotation:
 - Valid Mayor's Business Permit
 - PhilGEPS Registration Number/Organization ID Number
 - Brochure showing brand, model and specifications of the product being offered, if applicable.
 - All photocopied documents submitted shall be a certified copy from the original.
 - All documents must be enclosed in a properly labeled and sealed envelope, indicating the PR No.
- The BAC shall conduct the alternative procurement process in accordance with RA 9184 and its 2016 RIRR.

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 1	CHO 523041254/10-30-24				
1.	Antimicrobial Soap, 225ml	50	Bottle s		
2.	Bleach Liquid, 4L/gal	20	Gallon s		
3.	Black Bag, size XXL 100's/pack, biodegradable	15	Packs		
4.	Detergent Powder 2kgs/bag	50	Bags		
5.	Disinfectant & Cleaner, multisurface cleaner, 1L	50	Bottle s		
6.	Mop Head, made of rayon, 400g min	10	Pcs.		
7.	Broom Native, 200g min tiger grass	10	Pcs.		
8.	Biohazard Waste Bag (Yellow Bag), XXL 100pcs/pack, biodegradable	10	Packs		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____
Delivery Period: _____ days upon receipt of the PO Price valid until: _____

After having carefully read and accepted your General Conditions (terms and conditions), I/We quote you on the item(s) at prices provided above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by your procuring entity.

Printed Name/Signature/Date

Contact Number



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1st Canvassing

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Address: _____

Contact No. _____

Procurement Title/Category: Janitorial Supplies

RFQ No.	2024-906
RFQ Date:	11/12/2024
Approved Budget for the Contract (ABC)	Php76,150.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 523041254 Lot 2: 123231515
PR Date:	10/30/24,10/14/24
End-user:	CHO & CMO

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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 2	CMO 123231515/10-14-24				
1.	AIR FRESHENER SPRAY, aerosol, 280ml/150g min	15	Cans		
2.	ALCOHOL, ethyl, 70%, scented, 500ml (-5ml)	20	Btls		
3.	TOILET TISSUE PAPER 2-plys sheets, 150 pulls, 12rolls/pack	20	Packs		
4.	Cleaner, Toilet Bowl and Urinal, 1000ml cap	25	Btls		
5.	Cleanser, Scouring Powder, 350g min/can	10	Cans		
6.	Dishwashing Liquid, 250ml	50	Btls		
7.	DETERGENT POWDER, all purpose, 1kg	15	Pouchs		
8.	DISINFECTANT SPRAY, aerosol type, 400 grams	10	Cans		
9.	Insecticide, aerosol type, net content: 420ml min	10	Cans		
10.	Fabric Conditioner, 1 liter	15	Btls		
11.	TRASHBAG, plastic, black bag, XL, 100's (Biodegradable)	2	Packs		

12.	Glass Cleaner, 500ml	10	Pcs		
13.	Muriatic Acid, 4liters/gal	5	Gals		
14.	Bleach Liquid, 4L/gal	5	Gals		
15.	Toilet Deodorant Cake, 50 gsm, 3's/box	15	Boxes		
16.	Hand Sanitizer, 500ml w/pump	10	Bottles		
17.	Hand Wash Soap, liquid, 1liter	10	Bottles		
18.	Air freshener CAR SCENTED GEL, 180grams	10	Cans		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

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