

Republika ng Pilipinas PAMAHALAANG LUNGSOD NG TACLOBAN (City Government of Tacloban) Kanhuraw Hill, Tacloban City 6500

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION 1st Canvassing

Company Name/Supplier:			FQ No.	2	2024-894				
			RFQ Date:		11/5/2024				
Address	•	Ap	proved Budge e Contract (AE	et for [Php35,800.00				
Contact No		М	ode of ocurement		Shopping B				
				ı	ot 1: 524011068				
Procurement Title/Category: Office Equipment Supplies and Consumables		P	R No.		ot 2: 324011076				
		P	R Date:		10/24/24				
					City Accountant 's				
Please quote your lowest price for the item(s) listed bel			nd-user:	(Office				
	to terms and conditions stated hereunder and subm		ealed quo	otation d	uly signed by your				
represer	ntative to our office not later than 9 o' clock in the r	morning,	of Nove	mber 12,	, 2024 . Opening of				
quotatio	on shall be held at 2 o'clock in the afternoon of Nove	ember 12	2, 2024 .						
		Sgd.For.JONATHAN R. HIJADA BAC Chairman							
Terms &	Conditions:		D	AC Chai	illiali				
	 All entries must either be typewritten or legibly handwritten; 								
:	2. Delivery Period: within (30) thirty days upon receipt of Purch								
	authority. Administrative penalties pursuant to Rule XXXIII, Section 69 of RA 9184 shall be imposed for non-delivery								
;	without valid reason; 3. Cash on Delivery modes shall not be acknowledged and quotation with such modes shall be considered failed								
4. Warranty shall be for a minimum of three (3) months for supplies and materials, and one (1) year for equipment from									
	date of acceptance of end-user;								
	5. Quoted price shall be valid for a period of (6) months;6. Documents to be attached upon submission of this quotation:								
	a. Valid Mayor's Business Permit	•							
	b. PhilGEPS Registration Number/Organization ID Number								
	c. Brochure showing brand, model and specification				d, if applicable.				
	 d. All photocopied documents submitted shall be a certifie e. All documents must be enclosed in a properly lal 				dicating the PR No.				
	7. The BAC shall conduct the alternative procurement process								
		T			.				
ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE				
Lot 1	City Accountant's Office 523011068/10-24-24								
1.	Toner Cartridge-Pantum	10	Pcs						
	xxxxx nothing follows xxxxx	GRAND TOTAL:							
<u> </u>		1		<u> </u>	l				
Brand & Model: Warranty:									
Brand & Model: days upon receipt of the PO		Price valid until:							
After having carefully read and accepted your General Conditions (terms and conditions), I/We quote you									
on the item(s) at prices provided above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by your procuring entity.									
וכונ טומווו	t, it means that i condui with the terms and condition	a ahaciii	ca by you	i procuii	ing chuty.				

Printed Name/Signature/Date

Contact Number



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BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION 1st Canvassing

Company Name/Supplier:			FQ No.	2	2024-894		
			RFQ Date:		1/5/2024		
Address	::		proved Budg e Contract (Al		Php66,000.00		
Contact No.		М	ode of rocurement		Shopping B		
					ot 1: 524011068		
Procurement Title/Category: Office Equipment Supplies and Consumables		P	R No.		ot 2: 324011076		
		Р	R Date:		.0/24/24		
		_			City Accountant 's Office		
subject represer	quote your lowest price for the item(s) listed be to terms and conditions stated hereunder and submotative to our office not later than 9 o' clock in the ponshall be held at 2 o'clock in the afternoon of Nove	nit your s morning <i>,</i>	of Nove	otation d	uly signed by you		
		Sgd.For.JONATHAN R. HIJADA					
T	Conditions:		В	BAC Chai	rman		
	 Delivery Period: within (30) thirty days upon receipt of Purch authority. Administrative penalties pursuant to Rule XXXIII, without valid reason; Cash on Delivery modes shall not be acknowledged and Warranty shall be for a minimum of three (3) months for supdate of acceptance of end-user; Quoted price shall be valid for a period of (6) months; Documents to be attached upon submission of this quotation a. Valid Mayor's Business Permit PhilGEPS Registration Number/Organization ID Number. Brochure showing brand, model and specification. All photocopied documents submitted shall be a certification. All documents must be enclosed in a properly la The BAC shall conduct the alternative procurement process 	quotation of plies and response of the plies and response of the plies	of RA 9184 with such n naterials, ar product be n the origina sealed en	shall be in nodes shal nd one (1) y sing offere al. velope, in	nposed for non-delivery I be considered failed ear for equipment from the delivery of the del		
ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE		
Lot 2	City Accountant's Office 324011076/10-24-24			INIOL			
1.	Toner Cartridge-Pristine Q2612A	20	Pcs				
	xxxxx nothing follows xxxxx	GRAND TOTAL:					
Brand & Model: Warranty: Delivery Period: days upon receipt of the PO Price valid until: After having carefully read and accepted your General Conditions (terms and conditions), I/We quote on the item(s) at prices provided above. If the space for Delivery Period, Warranty and Price Validity a							
	k, it means that I concur with the terms and condition						

Printed Name/Signature/Date

Contact Number