



Republika ng Pilipinas
PAMAHALAANG LUNGSOD NG TACLOBAN
(City Government of Tacloban)
Kanhuraw Hill, Tacloban City 6500

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

1st Canvassing

Company Name/Supplier: _____

Address: _____

Contact No. _____

Procurement Title/Category: Catering Services

Please quote your lowest price for the item(s) listed below, subject to terms and conditions stated hereunder and submit your sealed quotation duly signed by your representative to our office not later than 9 o' clock in the morning, of **June 13, 2024**. Opening of quotation shall be held at 2 o'clock in the afternoon of **June 13, 2024**.

| | |
|--|--|
| RFQ No. | 2024-431 |
| RFQ Date: | 6/10/2024 |
| Approved Budget for the Contract (ABC) | Php210,000.00 |
| Mode of Procurement | Negotiated Procurement/ NP-SVP |
| PR No. | Lot 1: 223032791 Lot 2: 42313702 Lot 3: 52313750 Lot 4: 323041904 Lot 5: 221471707 |
| PR Date: | 5/6/2024,5/20/24 5/23/24,5/7/24, 4/15/24,4/15/24 |
| End-user: | Sk federation Office(SP), CMO-CYDO, City Nutrition Office & CCDLAO |

Sgd.JONATHAN R. HIJADA
BAC Chairman

Terms & Conditions:

- All entries must either be typewritten or legibly handwritten;
- Delivery Period: within (30) thirty days upon receipt of Purchase Order (PO) or as may be required by the appropriate authority. Administrative penalties pursuant to Rule XXXIII, Section 69 of RA 9184 shall be imposed for non-delivery without valid reason;
- Cash on Delivery modes shall not be acknowledged and quotation with such modes shall be considered failed.**
- Warranty shall be for a minimum of three (3) months for supplies and materials, and one (1) year for equipment from date of acceptance of end-user;
- Quoted price shall be valid for a period of (6) months;
- Documents to be attached upon submission of this quotation:
 - Valid Mayor's Business Permit
 - PhilGEPS Registration Number/Organization ID Number
 - Notarized Original Omnibus Sworn Statement (Revised format GPPB Resolution No. 16-2020).**
 - Brochure showing brand, model and specifications of the product being offered, if applicable.
 - All photocopied documents submitted shall be a certified copy from the original.
 - All documents must be enclosed in a properly labeled and sealed envelope, indicating the PR No.
- The BAC shall conduct the alternative procurement process in accordance with RA 9184 and its 2016 RIRR.

| ITEM NO. | ITEMS & DESCRIPTION | QTY | UNIT | UNIT PRICE | TOTAL PRICE |
|----------|---|-----|------|------------|-------------|
| Lot 1 | SK FEDERATION OFFICE (SP) 223032791/5-6-24 | | | | |
| 1. | Catering Services and Venue LUNCH AND DINNER -use of venue and full catering set up with servers -Food buffet in 2 servings: lunch and dinner PM-snacks Menu: BUFFET -3 main dish -rice -softdrinks (no limit) -water (no limit) SNACK -suman -blue lemonade | 150 | Pax | | |

| | | | | | |
|--|------------------------------------|-----------------|--|--|--|
| | <i>xxxxx nothing follows xxxxx</i> | GRAND TOTAL: | | | |
|--|------------------------------------|-----------------|--|--|--|

Brand & Model: _____ Warranty: _____
Delivery Period: _____ days upon receipt of the PO Price valid until: _____

After having carefully read and accepted your General Conditions (terms and conditions), I/We quote you on the item(s) at prices provided above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by your procuring entity.

Printed Name/Signature/Date

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| | |
|--|--|
| RFQ No. | 2024-431 |
| RFQ Date: | 6/10/2024 |
| Approved Budget for the Contract (ABC) | Php125,000.00 |
| Mode of Procurement | Negotiated Procurement/ NP-SVP |
| PR No. | Lot 1: 223032791 Lot 2: 42313702 Lot 3: 52313750 Lot 4: 323041904 Lot 5: 221471707 |
| PR Date: | 5/6/2024,5/20/24 5/23/24,5/7/24, 4/15/24,4/15/24 |
| End-user: | Sk federation Office(SP), CMO-CYDO, City Nutrition Office & CCDLAO |

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| ITEM NO. | ITEMS & DESCRIPTION | QTY | UNIT | UNIT PRICE | TOTAL PRICE |
|----------|--|--------------|------|------------|-------------|
| Lot 2 | CMO-CYDO 42313702/5-20-24 | | | | |
| 1. | PACK MEALS FOR LUNCH FOR 5 DAYS 100 PAX PER DAY (MENU: RICE, 1 MAIN DISH, 1 VEGETABLE/PASTA, 1 FRUIT AND 350 ML BOTTLED) | 500 | PAX | | |
| 2. | SNACKS FOR 5 DAYS AM AND PM 200 PAX PER DAY (BREAD AND 350 ML BOTTLED WATER) | 1000 | PAX | | |
| | <i>xxxxx nothing follows xxxxx</i> | GRAND TOTAL: | | | |

Brand & Model: _____ Warranty: _____
Delivery Period: _____ days upon receipt of the PO Price valid until: _____

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| | |
|--|--|
| RFQ No. | 2024-431 |
| RFQ Date: | 6/10/2024 |
| Approved Budget for the Contract (ABC) | Php125,000.00 |
| Mode of Procurement | Negotiated Procurement/ NP-SVP |
| PR No. | Lot 1: 223032791 Lot 2: 42313702 Lot 3: 52313750 Lot 4: 323041904 Lot 5: 221471707 |
| PR Date: | 5/6/2024,5/20/24 5/23/24,5/7/24, 4/15/24,4/15/24 |
| End-user: | Sk federation Office(SP), CMO-CYDO, City Nutrition Office & CCDLAO |

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|----------|--|--------------|------|------------|-------------|
| Lot 3 | CMO-CYDO 52313750/5-23-24 | | | | |
| 1. | PACK MEALS FOR DAYS 100 PAX PER DAY (MENU: RICE, 1 MAIN DISH, 1 VEGETABLE/PASTA, 1 FRUIT AND 350 ML BOTTLED WATER) | 500 | PAX | | |
| 2. | SNACKS FOR 5 DAYS 200 PAX PER DAY (BREAD AND 350 ML BOTTLED WATER) | 1000 | PAX | | |
| | <i>xxxxx nothing follows xxxxx</i> | GRAND TOTAL: | | | |

Brand & Model: _____

Warranty: _____

Delivery Period: _____ days upon receipt of the PO

Price valid until: _____

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| | |
|--|--|
| RFQ No. | 2024-431 |
| RFQ Date: | 6/10/2024 |
| Approved Budget for the Contract (ABC) | Php21,000.00 |
| Mode of Procurement | Negotiated Procurement/ NP-SVP |
| PR No. | Lot 1: 223032791 Lot 2: 42313702 Lot 3: 52313750 Lot 4: 323041904 Lot 5: 221471707 |
| PR Date: | 5/6/2024,5/20/24 5/23/24,5/7/24, 4/15/24,4/15/24 |
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|----------|--|-----|-------|------------|-------------|
| Lot 4 | City Nutrition Office 323041904/5-7-24 | | | | |
| | Day 1 (Mellpi-Pro) | | | | |
| 1. | AM snack: Dinugoan with Puto & Bottled water 250ml PM Snack: Spaghetti with Toasted Bread & Pineapple Juice 220ml Buffet Lunch: Menu: Rice, Beef Caldereta, Butter Chicken, Stuff Shrimp, Mix Veggies, Fruits Salad & Bottled Water 250ml | 30 | Cover | | |
| 2. | AM Snack: Carbonara with Toasted Bread and Softdrinks 320ml PM snack: Siopao with Orange Juice 220ml Buffet Lunch: | 30 | Cover | | |

| | | | | | |
|--|--|-----------------|--|--|--|
| | Menu: Rice, Beef Steak, Grill Pork, Chicken Cordon Bleu, Pakbet, Mango Bango and Bottled water 250ml | | | | |
| | <i>xxxxx nothing follows xxxxx</i> | GRAND TOTAL: | | | |

Brand & Model: _____ Warranty: _____

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| | |
|--|--|
| RFQ No. | 2024-431 |
| RFQ Date: | 6/10/2024 |
| Approved Budget for the Contract (ABC) | Php28,000.00 |
| Mode of Procurement | Negotiated Procurement/ NP-SVP |
| PR No. | Lot 1: 223032791 Lot 2: 42313702 Lot 3: 52313750 Lot 4: 323041904 Lot 5: 221471707 |
| PR Date: | 5/6/2024,5/20/24 5/23/24,5/7/24, 4/15/24,4/15/24 |
| End-user: | Sk federation Office(SP), CMO-CYDO, City Nutrition Office & CCDLAO |

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| ITEM NO. | ITEMS & DESCRIPTION | QTY | UNIT | UNIT PRICE | TOTAL PRICE |
|----------|---|-----|------|------------|-------------|
| Lot 5 | CCDLAO 221471707/4-15-24 | | | | |
| 1. | Buffet (rice, fried chicken, pork steak, mix veg. mineral water, 350ml fresh fruit) | 40 | Pax | | |
| 2. | Buffet 2nd day (rice, pork adobo, fried chicken, Bam-I, mineral water 350ml) | 40 | Pax | | |
| 3. | Snack (am and pm) 1st day Am: Day 1 (cheese bread mineral water 350ml) Pm: (ube bread mineral water 350) | 80 | Pax | | |
| 4. | Snack (am and pm) 2nd day Am: (cinnamon bread mineral water 350ml) Pm: (cheese bread mineral water 350ml) | 80 | Pax | | |

| | | | | | |
|--|------------------------------------|-----------------|--|--|--|
| | <i>xxxxx nothing follows xxxxx</i> | GRAND TOTAL: | | | |
|--|------------------------------------|-----------------|--|--|--|

Brand & Model: _____ Warranty: _____
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