



Republika ng Pilipinas
PAMAHALAANG LUNGSOD NG TACLOBAN
(City Government of Tacloban)
Kanhuraw Hill, Tacloban City 6500

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

1st Canvassing

Company Name/Supplier: _____

Address: _____

Contact No. _____

Procurement Title/Category: Grocery Items

RFQ No.	2024-427
RFQ Date:	6/10/2024
Approved Budget for the Contract (ABC)	147,234.00
Mode of Procurement	Negotiated Procurement/ NP-SVP
PR No.	221461678
PR Date:	5/21/2024
End-user:	CMO-CLEP

Please quote your lowest price for the item(s) listed below, subject to terms and conditions stated hereunder and submit your sealed quotation duly signed by your representative to our office not later than 9 o' clock in the morning, of **June 13, 2024**. Opening of quotation shall be held at 2 o'clock in the afternoon of **June 13, 2024**.

Sgd. JONATHAN R. HIJADA
BAC Chairman

Terms & Conditions:

1. All entries must either be typewritten or legibly handwritten;
2. Delivery Period: within (30) thirty days upon receipt of Purchase Order (PO) or as may be required by the appropriate authority. Administrative penalties pursuant to Rule XXXIII, Section 69 of RA 9184 shall be imposed for non-delivery without valid reason;
3. **Cash on Delivery modes shall not be acknowledged and quotation with such modes shall be considered failed.**
4. Warranty shall be for a minimum of three (3) months for supplies and materials, and one (1) year for equipment from date of acceptance of end-user;
5. Quoted price shall be valid for a period of (6) months;
6. Documents to be attached upon submission of this quotation:
 - a. **Valid Mayor's Business Permit**
 - b. **PhilGEPS Registration Number/Organization ID Number**
 - c. **Notarized Original Omnibus Sworn Statement (Revised format GPPB Resolution No. 16-2020).**
 - d. Brochure showing brand, model and specifications of the product being offered, if applicable.
 - e. All photocopied documents submitted shall be a certified copy from the original.
 - f. All documents must be enclosed in a properly labeled and sealed envelope, indicating the PR No.
7. The BAC shall conduct the alternative procurement process in accordance with RA 9184 and its 2016 RIRR.

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	Consumables during training:				
1.	All purpose flour	71	Kg		
2.	Cake Flour	45	Kg		
3.	3 rd Class Flour	51	Kg		
4.	White Sugar	92	Kg		
5.	Brown Sugar	57	Kg		
6.	Chocolate Powder	10	Kg		
7.	Chocolate Bar (200gms)	9	Pack		
8.	Cinnamon Powder	1.5	Kg		
9.	Cream of Tartar	1	Kg		
10.	Buko Pandan Powder (100gms/pack)	6	Pack		
11.	Ube Powder (250 gms/pack)	6	Pack		
12.	Lard (1kg/pack)	17	Kg		

13.	Butter (200gms/bar)	24	Bar		
14.	Unsalted butter (200gms/bar)	20	Bar		
15.	Pineapple crushed (139gms/can)	31	Can		
16.	Cream Cheese (150gms/bar)	11	Bar		
17.	All purpose cream (250ml/box)	15	Box		
18.	Condensed milk (374gms/can)	90	Can		
19.	Evaporated milk (410ml/can)	103	Can		
20.	Ube Flavor liquid (500gms/bottle)	1	Bottle		
21.	Active yeast (125gms/pack)	2	Pack		
	Consumables during training:				
22.	Whip Cream	23	Kg		
23.	Cheese (430gms)	9	Bar		
24.	Glucose syrup (750gms)	3	Bottle		
25.	Eggs (large)	25	Tray		
26.	Cupcake Liner (1 pack of 20)	50	Pcs.		
27.	Margarine (250gms)	24	Kg		
28.	Confectioner Sugar (450gm/box)	15	Box		
29.	Baking Soda (396gms/box)	9	Box		
30.	Baking Powder (50gms/sachet)	70	Sachet		
31.	Iodized Salt (1kg)	14	Sachet		
32.	Vanilla (concentrated/946ml)	20	Bottle		
33.	Cassava Flour	35	Kg		
34.	Glutinous Rice Flour	27	Kg		
35.	Cooking Oil (17kg)	1	Can		
36.	Food Cling Wrap (12"x10m)	6	Roll		
37.	Aluminum Foil (12"x10m)	8	Roll		
38.	Siomai Wrapper	28	Pack		
39.	Chicken Breast	40	Kg		
40.	Ground Pork	40	Kg		
41.	Bread Crumbs (230 gms./pack)	6	Pack		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____
 Delivery Period: _____ days upon receipt of the PO Price valid until: _____

After having carefully read and accepted your General Conditions (terms and conditions), I/We quote you on the item(s) at prices provided above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by your procuring entity.

Printed Name/Signature/Date

Contact Number