



Republika ng Pilipinas  
PAMAHALAANG LUNGSOD NG TACLOBAN  
(City Government of Tacloban)  
Kanhuraw Hill, Tacloban City 6500

**BIDS AND AWARDS COMMITTEE**

**REQUEST FOR QUOTATION**

1<sup>st</sup> Canvassing

Company Name/Supplier: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No. \_\_\_\_\_

Procurement Title/Category: Catering Services

Please quote your lowest price for the item(s) listed below, subject to terms and conditions stated hereunder and submit your sealed quotation duly signed by your representative to our office not later than 9 o' clock in the morning, of **July 1, 2024**. Opening of quotation shall be held at 2 o'clock in the afternoon of **July 1, 2024**.

RFQ No.	2024-502
RFQ Date:	6/28/2024
Approved Budget for the Contract (ABC)	Php351,000.00
Mode of Procurement	Negotiated Procurement/ NP-SVP
PR No.	Lot 1: 321482501 Lot 2: 323041922 Lot 3: 332111049
PR Date:	6/19/24,6/7/24 6/21/24
End-user:	TCPO, City Nutrition Office, CBO

**Sgd.JONATHAN R. HIJADA**  
BAC Chairman

Terms & Conditions:

- All entries must either be typewritten or legibly handwritten;
- Delivery Period: within (30) thirty days upon receipt of Purchase Order (PO) or as may be required by the appropriate authority. Administrative penalties pursuant to Rule XXXIII, Section 69 of RA 9184 shall be imposed for non-delivery without valid reason;
- Cash on Delivery modes shall not be acknowledged and quotation with such modes shall be considered failed.**
- Warranty shall be for a minimum of three (3) months for supplies and materials, and one (1) year for equipment from date of acceptance of end-user;
- Quoted price shall be valid for a period of (6) months;
- Documents to be attached upon submission of this quotation:
  - Valid Mayor's Business Permit
  - PhilGEPS Registration Number/Organization ID Number
  - Notarized Original Omnibus Sworn Statement (Revised format GPPB Resolution No. 16-2020).**
  - Brochure showing brand, model and specifications of the product being offered, if applicable.
  - All photocopied documents submitted shall be a certified copy from the original.
  - All documents must be enclosed in a properly labeled and sealed envelope, indicating the PR No.
- The BAC shall conduct the alternative procurement process in accordance with RA 9184 and its 2016 RIRR.

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 1	TCPO 321482501/6-19-24				
1.	Food Subsistence for Lock-up Cell Inmates: 3 Meals a day for the 3 <sup>rd</sup> QTR CY 2024 MENU: Rice, vegetable gisado, tinola manok, paksiw fish and boiled egg	3900	Pack		
	<i>xxxxx nothing follows xxxxx</i>	GRA2ND TOTAL:			

Brand & Model: \_\_\_\_\_ Warranty: \_\_\_\_\_

Delivery Period: \_\_\_\_\_ days upon receipt of the PO Price valid until: \_\_\_\_\_

After having carefully read and accepted your General Conditions (terms and conditions), I/We quote you on the item(s) at prices provided above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by your procuring entity.

\_\_\_\_\_  
Printed Name/Signature/Date

\_\_\_\_\_  
Contact Number



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RFQ No.	2024-502
RFQ Date:	6/28/2024
Approved Budget for the Contract (ABC)	Php110,000.00
Mode of Procurement	Negotiated Procurement/ NP-SVP
PR No.	Lot 1: 321482501 Lot 2: 323041922 Lot 3: 332111049
PR Date:	6/19/24,6/7/24 6/21/24
End-user:	TCPO, City Nutrition Office, CBO

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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 2	City Nutrition Office 323041922/6-7-24				
1.	<b>2 snacks and 1 Buffet lunch with Venue for Nutrition Month Culmination</b>  AM Snack: Spaghetti with Toasted Bread and Softdrinks 255ml  Buffet Lunch: Rice, Afretada, Chicken Wings, Beef Steak, Mixed Vegetables, Fruit salad and Bottled Water 350ml  PM snack: Burger with Sofdrinks 255ml	200	Pax		
	<i>xxxxx nothing follows xxxxx</i>	GRA2ND TOTAL:			

Brand & Model: \_\_\_\_\_ Warranty: \_\_\_\_\_

Delivery Period: \_\_\_\_\_ days upon receipt of the PO Price valid until: \_\_\_\_\_

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Printed Name/Signature/Date

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RFQ No.	2024-502
RFQ Date:	6/28/2024
Approved Budget for the Contract (ABC)	Php24,350.00
Mode of Procurement	Negotiated Procurement/ NP-SVP
PR No.	Lot 1: 321482501 Lot 2: 323041922 Lot 3: 332111049
PR Date:	6/19/24,6/7/24 6/21/24
End-user:	TCPO, City Nutrition Office, CBO

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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 3	CBO 332111049/6-21-24				
1.	<b>Meals-Lunch BUFFET</b> 2 main dishes, 2 side dish (veg. & Noodles) Rice, Dessert, no Limit of drinks (Lemonade/soda), service water with overflowing coffee	40	Pax		
2.	<b>Heavy Snacks</b> Clubhouse Sandwich/ cake slice/ Ham & Cheese croissant, juice/soda (350ml)	138	Pax		
	<i>xxxxx nothing follows xxxxx</i>	GRA2ND TOTAL:			

Brand & Model: \_\_\_\_\_ Warranty: \_\_\_\_\_

Delivery Period: \_\_\_\_\_ days upon receipt of the PO Price valid until: \_\_\_\_\_

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Printed Name/Signature/Date

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