



Republika ng Pilipinas  
PAMAHALAANG LUNGSOD NG TACLOBAN  
(City Government of Tacloban)  
Kanhuraw Hill, Tacloban City 6500  
Tel. Nos. 325-3950

**NOTICE TO PROCEED**

**July 8, 2024**

**MJAY HOUSEHOLD SUPPLIES TRADING  
UNIT 7, JGC FINANCING CO. BLDG., DON JULIO ST., V&G SUBD., BRGY 109-A,  
TACLOBAN CITY**

**THRU: DOMINADOR B. ALEJOG JR.**  
Proprietor

Sir:

We are glad to inform you that your company, **MJAY HOUSEHOLD SUPPLIES TRADING** has been awarded the contract for the **Procurement of Educational Materials and Supplies** at a contract price of **One Million Three Hundred Seventy-Two Thousand Five Hundred Pesos and 00/100 (Php1,372,500.00) only**. The Period of Delivery for such items shall be for a period of **Thirty (30) Day /s** from receipt of this notice.

You may therefore begin to carry on the delivery of goods according to the terms & conditions we have agreed upon in the contract. Prior to delivery of goods, you are hereby required to inform the designated Project Head and the Office of the City General Services Office. Failure, thereto, will mean non-processing of payment related to the above transaction.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Tacloban.

Very truly yours,  
BY THE AUTHORITY OF THE CITY MAYOR

  
ATTY. ANNA LIZA A. QUIJOPE  
**ALFRED S. ROMUALDEZ**

City Mayor  
Head of the Procuring Entity

I acknowledge the receipt of this notice on :  
Name of the Representative of the Bidder :  
Authorized Signature :

July 11, 2024  
Dominador B. Alejos Jr.  
